

# Application Checklist for Medical Laboratory Technician Program

Applications are **NOT COMPLETE** and will not be considered until **ALL** forms and **ALL** required documentation is submitted. Use the checklist below to verify that all information is submitted. Sign and date this form and submit it along with the required documentation to the MLT program director or department secretary in person or by mail by the **July 15** application deadline.

- Application to McLennan Community College**  
Apply online through ApplyTexas.org.
- Application for the Medical Laboratory Technician Program**  
Submit the completed application to the Medical Laboratory Technician (MLT) program director.
- Documentation – Transcripts from all colleges where you have earned credit**  
Official transcripts must be submitted to Highlander Central. Copies of unofficial transcripts from all colleges including MCC must be submitted to the MLT program director.  
*Please Note:* It is the applicant's responsibility to submit updated transcripts to Highlander Central as additional courses are completed.
- Documentation – Proof of completion of High School Health Science Career Track/Program**
- Documentation – Medical Laboratory Technician Essential Skills**  
(Document available on MLT webpage) Read, sign, and submit to the MLT program director.
- Documentation – Proof of military service (DD214), if applicable.**

After you have completed and checked all applicable items above, you are now ready to turn in your application.

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Signature

Date



McLennan Community College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Drew Canham, Vice President of Student Success, 1400 College Drive, 254-299-8645, [titleix@mcclennan.edu](mailto:titleix@mcclennan.edu). A lack of English language skills will not be a barrier to admission to and participation in career and technical education programs.

McLennan Community College no discrimina a ninguna persona independientemente de la raza, color, origen nacional o étnico, género, discapacidad, o edad en sus programas, actividades o empleo. Para obtener información sobre el cumplimiento de esta política de no discriminación por parte de la institución, comuníquese con el siguiente administrador: Drew Canham, vicepresidente Éxito Estudiantil, 1400 College Drive, 254-299-8645, [titleix@mcclennan.edu](mailto:titleix@mcclennan.edu). La falta de conocimiento del idioma inglés no será un impedimento para la admisión y participación en programas de educación técnica y profesional.

For students in Health Profession programs at MCC who may have a criminal background, please be advised that the background could keep you from participating in clinical rotations and therefore ineligible to complete the program. If you have a question about your background and licensure, please speak with your faculty member or program director.

# Application Checklist for Medical Laboratory Technician Program

**Application deadline is July 15. This application is effective for ONLY one review. A new application is required for each application year.**

Name: \_\_\_\_\_  
*Last Name*                      *First Name*                      *Middle Name*                      *Other names used on records*

MCC ID# \_\_\_\_\_

Current address

\_\_\_\_\_ *House Number*

\_\_\_\_\_ *Street, Route or P.O. number*

\_\_\_\_\_ *Apartment number*

\_\_\_\_\_ *City*

\_\_\_\_\_ *County*

\_\_\_\_\_ *State*

\_\_\_\_\_ *Zip*

Telephone number: home \_\_\_\_\_ work \_\_\_\_\_

Email address: \_\_\_\_\_

Date of expected enrollment: Fall 20 \_\_\_\_\_

Have you previously applied to this program?  Yes  No Year(s) applied? \_\_\_\_\_

List all colleges and/or vocational-technical schools you have attended, including MCC:

*College*

*Dates attended*

_____	_____
_____	_____
_____	_____
_____	_____

The steps outlined on the Application Checklist (admission to the college, testing, transcripts, etc.) must be completed **before the applicant can be considered for admission to the Medical Laboratory Technician Program.**

Have you ever been convicted of a crime other than a minor traffic violation?  Yes  No

**Please note:** Driving under the influence (DUI) or driving under suspension (DUS) are not considered minor traffic violations. Failure to disclose will result in withdrawal from this program. Be advised that a criminal background may exclude a student/graduate from being licensed by the State of Texas. Students have the right to request a criminal history evaluation letter from the applicable licensing agency. For more information, contact this program's director.

*I certify that the information furnished in this application is complete and correct.*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**Return this form to:**

**Program Director, MLT Program  
McLennan Community College  
1400 College Drive  
Waco, Texas 76708**

**McLennan**  
COMMUNITY  
**COLLEGE**

# Application for Medical Laboratory Technician Program Admission Criteria Worksheet

Name: \_\_\_\_\_

Application Cycle: \_\_\_\_\_

Required Prerequisite Courses	<i>Institution Name</i>	<i>Grade</i>	<i>Semester/Year</i>
<b>ENGL 1301</b> Composition	_____	_____	_____
<b>BIOL 2401</b> Anatomy and Physiology	_____	_____	_____
<b>CHEM 1405</b> Introductory Chemistry	_____	_____	_____
<b>PSYC 2301</b> General Psychology OR <b>SOCI 1301</b> Introduction to Sociology	_____	_____	_____
<b>BIOL 2402</b> Anatomy and Physiology II	_____	_____	_____
<b>Any College Level</b> Speech Class	_____	_____	_____
<b>BIOL 2420</b> Microbiology for Non-Science Majors	_____	_____	_____
<b>MATH 1314</b> College Algebra OR <b>MATH 1342</b> Elementary Statistical Methods	_____	_____	_____

- High School Health Science Career Track/Program     Yes     No
- Prior U.S. Military Service (DD 214)     Yes     No
- Re-applicant     Yes     No

